



EL AMISTAD CLUB OF ROUND ROCK

Booth Application 2015

***This Application must be legible, fully completed and signed. Any unreadable, incomplete, or unsigned applications will be returned. Please read the Booth Policies & Agreement section before you print and complete this application.**

Company: _____

Contact Names: _____

Street Address: _____

City: _____

State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

Emergency contact: _____

This year El Amistad Club will have exclusive rights to beer, water, and soda until further notice.

Please list any & all products you intend to sell and the cost of the product. (Lowering the price of the product you plan to sell will not be allowed after you have been selected.) To ensure that there is no excessive duplication of food sold the club will limit the number of food items sold.

This is a juried festival and we reserve the right to refuse any application and return fees. Price Scheduling is based on a one day event with electricity and water hookups included.

Price Scheduling	April 1-May 15, 2015	After May 20, 2015	# of spaces	Total Enclosed \$
Arts and Crafts Booth	\$55	\$65		
Commercial & Carnival	\$200	\$200		
Food Booth	\$250	\$250		

Both Fees includes: One space with power outlets provided, for each space purchased.

***** Arts and Craft Vendors receive 2 non-transferable vendor passes*****
 *****Food Vendors receive 4 non-transferable vendor passes*****
 *****Commercial & Carnival receive 4 non-transferable vendor passes*****

You must buy additional tickets for any extra employees over the age of 12

****Booths are a 10'x10' space****

****Food Booths are a 10'x15' space (or to be determined)****

Booth Policies & Agreement

Please read the following information carefully as it directly pertains to all vendors!

Note: This year we will be limiting the number of food vendors to avoid the excessive duplication of food sold.

You must have:

- >Quality merchandise
- >An attractive, professional booth and displays
- >A sign that identifies the company name you applied under
- >A booth that is secure against wind and rain

We expect a clean, safe, well-maintained area.

Booth Selection:

Booths are selected based on the type and quality of the products you sell. This is a juried festival, we reserve the right to refuse anyone for any reason and return fees.

Booth Placement:

Is based on when your application and fee are received and the category of product(s).

For each individual space purchased, you will receive:

- >One individual space limited to a single story, 10'x10' or 10'x15' area.
- >Includes ten feet of frontage space open to the crowd.

Vendors are allowed a limited prep/storage area directly behind their booth.

Electricity:

Craft/food: one (1) 110 volt outlet and a maximum usage of 20 amps during event hours. Vendors requesting or using more than 20 amps will be assessed an additional \$50.00 fee. Food trailers needing additional electricity must meet the requirements for hookup to the gas generator provided.

>Any additional power requirements must be purchased prior to the event.

****The festival area maybe fenced and locked Friday night, however, overnight security and electricity will not be provided.****

Event is rain or shine. Booth fee is non-refundable.

Payment: Please make check or money order payable to El Amistad Club .

Mail to: El Amistad Club

Attn: Paul Rivera

PO BOX 853

Round Rock, TX 78680-0853

Other Requirements:

>All equipment used in operating a booth during the event will be the responsibility of the vendor, including booth tables, chairs, lighting, maintaining and removing booth materials leftover and trash.

>IF YOU LEAVE YOUR AREA IN DISARRAY, YOU WILL BE BANNED FROM THE FESTIVAL. PLEASE LEAVE YOUR AREA AS CLEAN AS IT WAS WHEN YOU ARRIVED.

- Vendors are not allowed to sell tickets for a profit or non-profit organization or to promote any other festival, religious organization, etc. unless approved by El Amistad Club of Round Rock.
- Have sufficient electric lights, power strips, and extension cord(s) for illuminating booth.
- Any booth tarps or tents used must be fire retardant.
- All vendors **must bring** 50ft to 100ft extension cord(s) to connect to power source.
- No vehicles are allowed in the festival grounds. You must unload in front or behind your booth area. Please park in specified area.
- **NO VENDOR LOUD SPEAKERS OR LOUD VENDOR MUSIC is allowed**

Setup/Breakdown:

Please show up on time for load in or you will not be able to setup

You WILL NOT be able to set up before the times listed below!

Vendor Packets with bracelets will be passed out at the front gate when loading in.

Food Vendors Load in: Friday May 22 Starting at 7:00 pm thru 8:30 pm

Carnival Load in: Saturday May 23 Starting at 7:30 am

Commercial Load in: Saturday May 23 Starting at 8:00 am thru 8:45 am

Arts and Crafts Load in: Friday May 22 Starting at 7:00 pm thru 8:30 pm and Saturday May 23 Starting at 7:00 am thru 8:00 am

Load out: Sunday Morning: Starting at 12:00am thru 1:30am

During Festival hours:

All paid and accepted vendors agree to operate and adequately staff a booth during the festival hours of:

Saturday: 7:30am – Sunday: 12:00am

>Booth must be completely set up, open, and ready for business when the gates open.

>Remain set up and open until the last band finishes and the crowd leaves.

>No early breakdown or late setup will be allowed. NO exceptions!!!

Special Information:**Food Vendors:**

>All food vendors must submit their application to the Williamson County Health Department, and have their vendors permit prior to the Fiesta. Any person attempting to operate a booth without a permit will not be allowed on the premises. No refunds will be given to any vendor not obtaining their permit.

>Vendors must provide their own fire extinguisher. Food vendors who will be deep frying must supply the appropriate fire extinguisher for deep frying. Be prepared to show proof of food permit and proper fire extinguisher.

>Must bring an extra hose with splitters to hook up to the shared water spigot.

>May only dump hazardous waste and/or wastewater in specified containers.

>Any food vendor caught dumping ANYTHING on the ground will be immediately asked to leave!

Food/Ride/Game Vendors must provide proof of liability insurance in the amount of at least \$1 million with the El Amistad Club of Round Rock listed as an additionally insured entity.

Craft or Game Vendors: May not sell any food or drink.

Other:

>If the Vendor has not fulfilled their obligations to the El Amistad Club, and have not operated their booth in a prudent manner as determined solely by the El Amistad Club, removal of the objectionable work will be requested. The Vendor will operate as an independent contractor. The El Amistad Club will not be responsible for the loss or damage of merchandise or equipment in the booth area, nor do we assume responsibility for any liability incurred, by any booth operator or booth worker.

El Amistad Club has all rights and privileges in the sale of products using the name El Amistad Club, Freedom Fest or Fiesta Amistad and can prohibit any vendor from selling products using these names.

Location:

Old Settler's Association, 3300 E. Palm Valley, Round Rock, TX 78665

Thank you and we can't wait to see you there!

Paul Rivera
Vendor Relations
paul.rivera@elamistadclub.com
El Amistad Club
www.elamistadclub.com

This undersigned releases and holds harmless the City of Round Rock, El Amistad Club of Round Rock and The Old Settlers Association of Williamson County. Vendor waives all rights without limit upon or liability for us of their property on facilities. The undersigned agrees El Amistad may use pictures or slides submitted for publicizing the Fiesta. The undersigned further agrees that failure to abide by the rules that are stated in this application or letter could lead to immediate expulsion from the Fiesta Amistad with no reimbursement or legal recourse whatsoever.

I have read the rules provided to me and I agree to abide by them. Enclosed is a check or money order made payable to El Amistad Club.

Signature: _____

Date: _____